BOROUGH OF WESTWOOD WORK MEETING OF THE MAYOR & COUNCIL **FEBRUARY 7, 2023 MINUTES MUNICIPAL COMPLEX**

101 Washington Avenue

7:30 Closed Session/8:00 pm Public Session

1. Opening of the Meeting:

The meeting was called to order by Mayor Arroyo at 7:00 pm. Mayor Arroyo then read the Open Public Meetings Law Statement: "This meeting which conforms with the Open Public Meetings law, Chapter 231, Public Laws of 1975, is a regular Borough Council meeting. Notices have been filed with our local official newspapers and posted on the municipal bulletin board."

2. Roll Call:

Mayor Arroyo - Present Councilmember Bicocchi – Present Councilmember Collins - Present Councilmember-Dell - Present

Councilmember Greco - Present Councilmember Hodges - Present Council President Montana - Present Borough Attorney Kool - Present Borough Administrator Ayer - Present Borough Clerk Hughes - Present

Committee Assignments:

Public Properties & Recreation Police & Emergency Management Finance, Administration & Capital Projects; **Shared Services** Fire & Ambulance Health & Hospital Land Use

3. Resolution #23-53: Executive Closed Session

Motion to Approve Resolution #23-53 at 7:00pm: Councilmember Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes Councilmember Dell – Yes Councilmember Hodges – Yes

Councilmember Collins – Yes Councilmember Greco - Yes

Council President Montana – Yes

- a) DPW Personnel Matters (#8 Personnel) RB, DA
- b) Police Personnel Matters (#8 Personnel, Rice Notices Issued) EC, DA
- c) Property Management (#7 Attorney Client Privilege) DA, KH

4. Reopen the Meeting: : Councilmember Bicocchi Second: Council President Montana Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 8:28 pm.

5. Roll Call II:

Mayor Arroyo - Present / Councilmember Bicocchi - Absent / Councilmember Collins - Present / Councilmember Dell – Present / Councilmember Greco – Present / Councilmember Hodges – Present / Council President Montana – Present / Borough Administrator Ayer - Present / Borough Attorney Kool – Present / Borough Engineer Boswell – Present / Borough Engineer Senkevich – Present / Borough Clerk Hughes - Present

6. Flag Salute

Mayor Arroyo led those present in the salute to the flag.

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7. Motion to Move Meeting Out of Order: Councilmember Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes
Councilmember Dell – Yes
Councilmember Hodges – Yes
Councilmember Greco - Yes
Councilmember Hodges – Yes
Council President Montana – Yes

8. Reports by Borough Professionals:

A. Engineer's Biweekly Report

Dr. Boswell reviewed the biweekly report, a copy of which is attached.

9. Approval of Minutes: January 17, 2023 Executive Closed Session, January 17, 2023 Public Session

Motion to Approve Minutes: Councilmember Dell Second: Councilmember Collins

Roll Call: Councilmember Bicocchi – Abstain

Councilmember Dell – Yes

Councilmember Greco - Yes

Councilmember Hodges – Yes

Council President Montana – Yes

10. Items for Discussion:

a) Mayor's Recreation Advisory Board Appointments

Mayor Arroyo made the following appointments to the Recreation Advisory Board, which is a Mayor's appointment.

Kenroy Morrison has stepped down, so I am appointing Holta Xhillari to fill his unexpired term, which expires 12/31/23.

Karl Seitz steps into the Alternate #1 position to fulfill Holta's unexpired term, which expires 12/31/24.

Mickey Ricardelli to the Alternate #2 position, to fulfill Karl's unexpired term, which expires 12/31/23.

11. Public Forum:

Motion to open Agenda/Public Forum: Councilmember Bicocchi Second: Councilmember Hodges Voice Vote: A voice vote was taken with all present voting in the Affirmative.

No one present to be heard.

Motion to close Agenda/Public Forum: Councilmember Bicocchi Second: Councilmember Dell Voice Vote: A voice vote was taken with all present voting in the affirmative.

12. Ordinances for Introduction/Adoption

Ordinances for Introduction

23-3 An Ordinance Of The Borough Of Westwood, In The County Of Bergen, New Jersey Providing For Additional Funding For The Installation And Renovation Of Sinks And Cabinets At The Community Center And Related Expenses And Appropriating \$8,000 Therefor From The Borough's Recreation Trust Fund Minutes Page 3 Work Meeting of the Mayor and Council February 7, 2023

BE IT RESOLVED that Ordinance #23-3 entitled "An Ordinance of the Borough of Westwood, in the County of Bergen, New Jersey Providing for Additional Funding for the Installation and Revocation of Sinks and Cabinets at the Community Center and Related Expenses and Appropriating \$8,000 Therefor From the Borough's Recreation Trust Fund" is hereby Introduced by titled; and BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with

a February 21, 2023 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Greco – Yes

Councilmember Hodges – Yes

Council President Montana - Yes

23-4 Bond Ordinance To Authorize The 2023 Road Resurfacing Program In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$800,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

BE IT RESOLVED that Ordinance #23-4 entitled "Bond Ordinance To Authorize the 2023 Road Resurfacing Program In, By And For The Borough of Westwood, In The County of Bergen, State Of New Jersey, To Appropriate The Sum Of \$800,000 To Pay The Cost Thereof, To Make A Down Payment, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds" is hereby Introduced by titled; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a February 21, 2023 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Dell Second: Council President Montana

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Hodges – Yes

Councilmember Greco – Yes

Council President Montana - Yes

23-5 Bond Ordinance To Authorize The Resurfacing Of Jefferson Avenue In, By And For The Borough Of Westwood, In The County Of Bergen, State Of New Jersey, To Appropriate The Sum Of \$270,000 To Pay The Cost Thereof, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In Anticipation Of The Issuance Of Such Bonds

BE IT RESOLVED that Ordinance #23-5 entitled "Bond Ordinance To Authorize the Resurfacing of Jefferson Avenue In, By And For The Borough Of Westwood, In The County Of Bergen, State of New Jersey, To Appropriate The Sum of \$270,000 To Pay The Cost Thereof, To Authorize The Issuance Of Bonds To Finance Such Appropriation And To Provide For The Issuance Of Bond Anticipation Notes In

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Anticipation Of The Issuance Of Such Bonds" is hereby Introduced by titled; and BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a February 21, 2023 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Dell – Yes

Councilmember Greco – Yes

Councilmember Hodges – Yes

Council President Montana - Yes

23-6 An Ordinance Amending Chapter 6 Boards, Committees and Commissions to Create Article VIII Parking Advisory Board

BE IT RESOLVED that Ordinance #23-6 entitled "An Ordinance Amending Chapter 6 Boards, Committees and Commissions to Create Article VIII Parking Advisory Board" is hereby Introduced by titled; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to advertise said ordinance with a February 21, 2023 hearing date in the official newspaper according to law.

Motion to pass the ordinance on First Reading: Councilmember Hodges Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Hodges – Yes

Councilmember Greco – Yes

Council President Montana - Yes

Ordinances for Adoption

23-1 An Ordinance Amending Chapter 243 Parks and Recreation Areas Schedule A Recreation Department Fees

BE IT RESOLVED that Ordinance #23-1 entitled "An Ordinance Amending Chapter 243 Parks and Recreation Areas Schedule A Recreation Department Fees" having hereby been read by title, shall have a hearing held on this date.

Motion to open the public hearing: Councilmember Bicocchi Second: Councilmember Collins Voice Vote: A voice vote was taken with all present voting in the affirmative.

Public Comments: No comments.

Motion to close the public hearing: Councilmember Bicocchi Second: Councilmember Hodges Voice Vote: A voice vote was taken with all present voting in the affirmative.

BE IT RESOLVED that an Ordinance known as #22-37 be passed on final reading and that a Notice of Adoption of said Ordinance be published in the official newspaper according to law.

Motion for final adoption:Councilmember BicocchiSecond:Councilmember DellRoll Call:Councilmember Bicocchi – YesCouncilmember Collins – YesCouncilmember Dell – YesCouncilmember Greco – YesCouncilmember Hodges – YesCouncil President Montana - Yes

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13. Presentation of Bills, Financial Reports and Resolutions:

The following resolutions may be enacted in one motion as a Consent Agenda.

Councilmembers wishing to remove any Resolutions(s) to be voted upon separately may do so at this time, and said Resolution(s) will be considered separately.

Resolutions as Consent Agenda:

- a) Resolution #23 54: Bills List and Statement of Cash
- b) Resolution #23 55: Authorizing Tax Reimbursement 58 Garden Street B104 L11
- c) Resolution #23 56: Authorizing Offer of Employment for DPW Mechanic
- d) Resolution #23 57: Authorizing Hiring Process for DPW Laborer
- e) Resolution #23 58: Authorizing Salary Increase
- f) Resolution #23 59: Authorizing Hiring of Senior Van Driver
- g) Resolution #23 60: A Resolution Authorizing the Adoption of the MEL's Cyber JIF Cybersecurity Risk Management Framework Relating to the Borough's Cyber Risk Management Program
- h) Resolution #23 61: Authorizing Execution of NJEDA HDSRF Grant to Remediate Police Pistol Range
- i) Resolution #23 62: Amending Contract for EV Chargers
- j) Resolution #23 63: Authorizing Execution of Open Space Grant for Voorhis Park Basketball Court
- k) Resolution #23 64: Reauthorizing Certain Pandemic-Related Measures
- 1) Resolution #23 65: Amending Resolution #22-312
- m) Resolution #23 66: Authorizing Agreement with Bergen County for Animal Control Services
- n) Resolution #23 67: Appointments to the Historic Preservation Commission

Motion to Remove Resolution "k" to the Consent Agenda: Resolution "Reauthorizing Certain

Pandemic-Related Measures" Councilmember Bicocchi Second: Councilmember Dell

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Dell – Yes

Councilmember Greco – Yes

Councilmember Hodges – Yes

Council President Montana - Yes

Motion to Add Resolution "o" to the Consent Agenda: Resolution "2022 LOSAP Contributions"

Councilmember Dell Second: Councilmember Hodges

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Hodges – Yes

Councilmember Greco – Yes

Council President Montana - Yes

Motion to Approve Resolutions #23-54 through #23-67: Councilmember Dell Second:

Councilmember Hodges

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Hodges – Yes

Councilmember Greco – Yes

Council President Montana - Yes

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14. Resolution #23-68: Executive Closed Session

Motion to Approve Resolution #23-68 at 8:44pm: Councilmember Dell Second: Councilmember Bicocchi

Roll Call: Councilmember Bicocchi – Yes

Councilmember Dell – Yes

Councilmember Hodges – Yes

Councilmember Greco - Yes

Council President Montana – Yes

a) Property Management (#7 Attorney Client Privilege) DA, KH

15. Reopen the Meeting: Councilmember Bicocchi Second: Council President Montana Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 9:02 pm.

16. Adjournment:

Motion to Adjourn: Councilmember Bicocchi Second: Council President Montana Voice Vote: Voice Vote: A voice vote was taken with all present voting in the affirmative. The time was 9:02 pm.

Attest:

Jean-Marie Vadovic, Deputy Borough Clerk Proofed by: Karen Hughes, Borough Clerk 330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

MEMORANDUM

TO:

The Honorable Mayor and Council

FROM:

Stephen T. Boswell, Ph.D., P.E., LSRP

DATE:

February 3, 2023

RE:

Borough of Westwood

Status Report - For Meeting on February 7, 2023

Our File No. WW-814

GENERAL ENGINEERING

JEFFERSON AVENUE IMPROVEMENTS AND 2023 ROAD RESURFACING PROGRAM ENGINEERING PROPOSAL

Our proposal, PR-22-11611, for engineering services to construct the Jefferson Avenue Improvements Project, the Borough's 2023 NJDOT Application and award, and the Borough's 2023 Road Resurfacing Program was submitted to the Borough on or about January 26, 2023.

WW-482 WESTVALE PARK (FORMER WESTWOOD LANDFILL)

Our proposal, PR-22-11659, for continuing the necessary environmental engineering services associated with Westvale Park was submitted to the Borough on or about January 20, 2023. Besides the NJDEP's required annual activities, four (4) vent system vacuuming events were included for 2023.

WW-792

LAFAYETTE AVENUE IMPROVEMENTS, FROM RIDGEWOOD ROAD TO CARDINAL LANE, AND ADAMS COURT

The DOT surveillance report is required before closeout can start.

The Honorable Mayor and Council February 3, 2023 Page 2

WW-795: FAIRVIEW AVENUE, SECTION 2, AND GREEN AVENUE REHABILITATION.

Estimate No. 1 was submitted to the Borough on February $\mathbf{1}^{\text{st}}$. The DOT surveillance report is required before closeout can start.

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